CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Special Meeting – June 6, 2012 Closed Session – 5:00 p.m. Regular Session – 7:00 p.m.

Chico Unified District Office 1163 East 7th St., Chico, CA 95928

AGENDA

1. CALL TO ORDER

1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Public Employee Appointment

Per Government Code §54957 Title: Principal, Shasta Elementary

2.2. <u>Public Employee Performance Evaluation</u>

Per Government Code §54957

Title: Superintendent

2.3. Public Employment: Term of Contract

Per Government Code §54957

Title: Superintendent

Title: Assistant Superintendent, Business Services Title: Assistant Superintendent, Human Resources

2.4. Public Employee Appointment

Per Government Code §54957

Title: Assistant Superintendent, Educational Services

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session

4. CONSENT CALENDAR

- 4.1. EDUCATIONAL SERVICES
 - 4.1.1. Consider Approval of 2012-2013 CIF Representatives to League
 - 4.1.2. Consider Approval of the CAHSEE Waivers for Students with Disabilities
 - 4.1.3. Consider Approval of Revised College Connection 2012-2013 School Year Calendar

5. <u>DISCUSSION/ACTION CALENDAR</u>

- 5.1. BUSINESS SERVICES
 - 5.1.1. <u>Information</u>: Business Division Overview and Update (Maureen Fitzgerald)
 - 5.1.2. <u>Discussion/Action/Public Hearing</u>: 2012-13 Tier III Flexibility Transfer Public Hearing (Maureen Fitzgerald)
 - 5.1.3. <u>Information</u>: 2012-13 Preliminary Adoption Budget (Maureen Fitzgerald)

5.2. BOARD

5.2.1.	<u>Information</u> : First Reading of Revised/Updated/New Board Policies (BP)
	(Administration)

BP 0410	Nondiscrimination in District Programs and Activities
BP 0420.4	Charter School Authorization
BP 0420.41	Charter School Oversight (NEW)
BP 0420.42	Charter School Renewal (NEW)
BP 0420.43	Charter School Revocation (NEW)
BP 1250	Visitors/Outsiders
BP 1312.3	Uniform Complaint Procedures
BP 4030	Nondiscrimination in Employment
BP 4312.1	Contracts
BP 5131	Conduct
BP 5131.2	Bullying (NEW)
BP 5141.6	School Health Services
BP 5144.1	Suspension and Expulsion/Due Process
BP 5145.3	Nondiscrimination/Harassment
BP 5145.7	Sexual Harassment
BP 6145	Extracurricular and Cocurricular Activities
BP 6178.1	Work-Based Learning
BP 7160	Charter School Facilities (NEW)

6. **ADJOURNMENT**

Posted: 06/01/12

:mm

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- · Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicocusd.org.

PROPOSED AGENDA ITEM: Approval of 2012-2013 CIF Representatives to League			
Prepared by: Jim Hanlon and John	Shepherd		
X Consent	Board Date June 6, 2012		
Information Only			
Discussion/Action			
Background Information The California Interscholastic Federation (CIF) requires the School District/Governing Board to appoint individuals to serve for the 2012-2013 school year as the school's league representatives.			
Educational Implications n/a			
Fiscal Implications n/a			



CALIFORNIA INTERSCHOLASTIC FEDERATION

2012-2013 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and RETURN TO THE CIF SECTION
OFFICE (ADDRESSES ON REVERSE SIDE) no later than July 2, 2012.

Chico Unified	School District/Governing Board at its6, 2012eetin
(Name of school district/governing boa	rd) (Date)
appointed the following individu	al(s) to serve for the 2012-2013 school year as the school's league
representative:	

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Pleasant Valley High School			
NAME OF REPRESENTATIVE John Shepherd	POSITION Principa	al	
ADDRESS 1475 East Avenue	CITY Chico	ZIP 95926	
PHONE 530-891-3050 FAX 53U-891-3U0U	E-MAIL ishephero	l@chicousd.org	
******************	*******	******	
NAME OF SCHOOL Pleasant Valley High School			
NAME OF REPRESENTATIVE Damon Whittaker			
ADDRESS 1475 East Avenue	CITY Chico	ZIP 95926	
PHONE 530-891-3050 FAX 530-891-3060	_{E-MAIL} dwhittake	r@chicousd.org	

NAME OF SCHOOL Pleasant Valley High School			
NAME OF REPRESENTATIVE Pam Jackson POSITION ATRIETIC DIRECTOR		Director	
ADDRESS 1475 East Avenue	сіту Chico	ZIP 95926	
PHONE 530-891-2831 FAX 530-891-3060	_{E-MAIL} pjackson@	ycnicousa.org	
**************	******	*******	
NAME OF SCHOOL Pleasant Valley High School	******	*******	
NAME OF SCHOOL Pleasant Valley High School NAME OF REPRESENTATIVE Randy Gilzean	POSITION Asst. At	hletic Director	
NAME OF SCHOOL Pleasant Valley High School NAME OF REPRESENTATIVE Randy Gilzean ADDRESS 1475 East Avenue	CITY Chico	hletic Director ZIP 95926 OCNICOUSG.org	

If the designated representative is not available for a given <u>league</u> meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Kelly Staley	Signat <u>ure</u>	
Address1163 East 7th St.	_{City} Chico	_{Zip} 95928
Phone530-891-3000, ext. 149	530-891-3220	

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE <u>CIF SECTION OFFICE</u>. SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.



CALIFORNIA INTERSCHOLASTIC FEDERATION

MARIEM, ISBUDA, EXECUTIVE BIRECTOR

2012-2013 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and <u>RETURN TO THE CIF SECTION</u>
<u>OFFICE</u> (ADDRESSES ON REVERSE SIDE) no later than July 2, 2012.

Chico Unified	School District/Governing Board at its June 6, 2012_meeting
(Name of school district/governing board)	(Date)
appointed the following individual(s)	to serve for the 2012-2013 school year as the school's league
representative:	

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Chico High School			
NAME OF REPRESENTATIVE Jim Hanlon	POSITION Principa	<u> </u>	
ADDRESS 901 Esplanade	CITY Chico	ZIP 95926	
PHONE 530-891-3027 FAX 53U-891-3284	E-MAIL ihanlon@chicousd.org		
**************	********	******	
NAME OF SCHOOL Chico High School			
NAME OF REPRESENTATIVE Chip Carton	POSITION Athletic [Director	
ADDRESS 901 Esplanade	CITY Chico	ZIP 95926	
PHONE 530-891-3026 FAX 530-891-3284	E-MAIL ccarton@chicousd.org		
****************	********	******	
NAME OF SCHOOL Chico High School			
NAME OF REPRESENTATIVE MIKE Allen	POSITION ASSISTANT	t Principai	
ADDRESS 901 Esplanade	CITY Chico	ZIP 95926	
PHONE 530-891-3027 FAX 530-891-3284	_{E-MAIL} mailen@cr	nicousa.org	

NAME OF SCHOOL Chico High School			
NAME OF REPRESENTATIVE Brian Boyer	_{POSITION} Assistan	t Principal	
ADDRESS 901 Esplanade	CITY Chico	ZIP 95926	
PHONE 53U-891-3UZ/ FAX 530-891-3284	E-MAIL ppoyer@c	nicousa.org	

If the designated representative is not available for a given <u>league</u> meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Kelly Staley	Signature	
Address 1163 East 7th St.	_{City} Chico	_{Zip} 95928
Phone 530-891-3000, ext. 149	530-891-3220	

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE <u>CIF SECTION OFFICE</u>. SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.

AGENDA ITEM:	Approval of CAHSEE Waivers for Students with Disabilities		
Prepared by:	Michael Morris, Director		
X Consent		Board Date	June 6, 2012
Information (Only		
Discussion/A	Action		

Background Information

Students with disabilities who take the California High School Exit Exam (CAHSEE) with modification (for example, using a calculator on the math test or having the English Language Arts test read aloud) receive an invalid score on the test. The school board may grant a waiver of the requirement to pass the CAHSEE under certain conditions.

A waiver is only required for students who:

- 1) Took one or both portions of the CAHSEE with modifications AND
- 2) Attained the equivalent of a passing score (350 or more points) on the CAHSEE.

At the parent or guardian's request, a school principal shall submit a request for a waiver of the requirement to successfully pass the high school exit examination to the governing board of the school district.

Educational Implications

If a student takes one or both portions of the CAHSEE with modifications and receives a passing score (350 or higher), s/he is eligible for a waiver of the requirement to pass the California High School Exit Exam. All other graduation requirements must be met.

Fiscal Implications

None

4.1.3. Page 1 of 2

Prepared by: John Bohannon	
X Consent	Board Date: <u>June 6, 2012</u>
Information Only	
Discussion/Action	

AGENDA ITEM: Revised College Connection 2012-2013 School Year Calendar

Background Information

College Connection is a self-contained, alternative CUSD/Butte College partnership program located on the Butte College Campus. The CUSD Board approved the proposed calendar for College Connection at the May 16 board meeting. After that meeting, it was discovered that finals week in December at Butte College was a week earlier than the College Connection team had planned for when designing the calendar. This necessitates a slight change in the calendar. The start of the first semester needs to be moved from August 7 to August 1, and the end of the semester needs to be altered from December 14 to December 10. This does not change the number of instructional days in the calendar.

Educational Implications

College Connection provides an additional option for students in their senior year of high school.

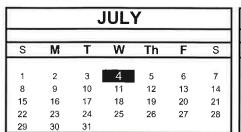
Fiscal Implications

None

Chico Unified School District

2012 - 2013 College Connection Student Calendar

Proposed 2012-2013 College Connection Student Calendar



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Holidays

 Monday
 Sept. 3

 Monday
 Nov 12

 Thursday
 Nov. 22

 Friday
 Nov. 23

 Tuesday
 Jan. 1

Labor Day
Veterans Day
Thanksgiving Day
Day after Thanksgiving
New Year's Day

Monday Jan. 22 Martin Luther King, Jr. Day observed Friday Feb. 15 Lincoln's Birthday observed

Monday Feb. 18 Presidents' Day

Sept Oct Aug Nov Dec Total Days 23 19 23 19 6 90 Jan Feb Mar Apr May Days 21 18 16 22 90 180

Winter Recess

December 24, 2012 - January 6, 2013

Spring Recess

March 19 - 23, 2012

First Semester Second Semester August 1 - December 10, 2011 January 2 - May 17, 2012 90 days 90 days

Fall Butte Classes begin 8/20 Spring Butte Classes begin 1/22

5.1.1. Page 1 of 1

AGENDA ITEM:	Business Division Overview and Update	
Prepared by:	Maureen Fitzgerald, Assistant Superintendent, Business Services	
Consent	Board Date _June 6, 2012	
X Information		
Discussion/A	Action	

Background Information:

- There have been many staffing changes made over the past year. An overview of the Business Management Organization chart will be reviewed.
- Along with staff changes, a new Business/Human Resources Management/Payroll system has been implemented effective January 1, 2012. The following update will include:
 - The Conversion
 - What the software is and does
 - Changes to practices and procedures
 - Challenges still facing staff

Fiscal Implications

None. This is a programmatic review only.

PROPOSED AGENDA ITEM: 2012-13 Tier III Flexibility Transfer Public Hearing							
Prepared by:	Maureen Fitzgerald, Assistant Superintendent, Business Services						
Consent		Board Date	June 6,2012				
Information	on/Discussion						
X Discussion	on/Action						

Background Information:

In 2008-09 the state Legislature acted to make many state grant funds flexible as a way for school districts to deal with other cuts to state funding. In February 2011 this flexibility was extended an additional two days.

These monies now flow to the district general fund and are required to be accounted for as unrestricted, general fund dollars.

Education Code 42605(c)(2) says that annually as condition of receiving Tier III funds, school districts must hold a public hearing to explicitly identify by resource the intended use of the formerly restricted program dollars. AB 189, effective January 1, 2012, requires governing boards to separately act to close any Tier III categorical program eligible for flexibility.

Fiscal Implications:

The attached list reflects the categorical Tier III programs closed for general fund use. There are currently three programs still allocating a portion of the dollars for program use:

Safe Schools \$11,973 CalSafe \$100,000 IMFRP-Instructional Materials \$409,000

Recommendation:

Hold public hearing on use of funds as required.

Take action to assign these dollars for general fund purposes in accord with recommendation, for the 2012-13 school year.

Proposed Flexibility

SBX 3 4 Public Hearing 2012-13

Public Hearing Requirements on Tier III Flexibility: Education Code Section 42605(c)(2) as follows:

"As a condition of receipt of funds, the governing board of the school district or board of the county office of education, as appropriate, at a regularlycheduled open public hearing shall take testimony from the public, discuss, approve or disapprove the proposed use of funding, and make explicit for each of the budget items in paragraph (2) of subdivision (a) the purposes for which the funds will be used."

In accord with Ed Coce Section 42605 (c) (2), the formerly restricted state funds identified in BOLD will be used for general fund purposes in 2012-13, including certificated staff; classified staff; and related benefits. These costs will not be identified separately from other, general purpose obligations:

	Former Resource	e					
Program Name	Code		2009-10		2010-11	2011-12	 2012-13 Est
AP Fees - School sites	0023	\$	5,597	\$	5,579	\$ 5,579	\$ 5,579
Underground Storage Tank Reimb	0000	\$	672,899	\$	*	\$ · ·	\$ 2
Star Testing	0000	\$	8,145	\$	8,114	\$	\$
SPED 10 YR Reimb 10 of 10 payments 10/11	0000	\$	59,707	\$	59,707	\$ •	\$ 9
Deferred Maint Apport to General Fund	0000	\$	449,629	\$	449,629	\$ 450,629	\$ 449,112
Hourly Programs	0000	\$	306,247	\$	239,001	\$ 304,539	\$ 304,689
Community Day School additional funding	2430	\$	282,608	\$	211,508	\$ 264,478	\$ 264,478
Morgan-Hart Class Size Reduction	1200	\$	50,399	\$	50,207	\$ 50,418	\$ 50,418
CalSafe	6091	\$	115,703	\$	115,263	\$ 115,745	\$ 115,745
Physical Education Teacher Incentive Block Grant	6258	\$	58,697	\$	58,474	\$ 58,720	\$ 58,720
School Safety and Violence Prevention	6405	\$	95,642	\$	95,279	\$ 95,712	\$ 95,712
Art and Music Block Grant	6760	\$	179,794	\$	179,111	\$ 179,864	\$ 179,864
CAHSEE (Intervention) Funding	7055	\$	67,913	\$	67,655	\$ 67,939	\$ 67,939
Supplemental School Counselors	7080	\$	385,257	\$	383,793	\$ 385,405	\$ 385,405
Gifted and Talented Education (GATE)	7140	\$	82,770	\$	82,455	\$ 82,783	\$ 82,783
Instructional Materials (IMFRP)	7156	\$	718,962	\$	716,230	\$ 718,278	\$ 718,060
PAR	7271	\$	54,744	\$	54,536	\$ 54,765	\$ 54,765
Certificated Staff Mentoring Program	7276	\$	11,821	\$	11,776	\$ 11,826	\$ 11,82
International Baccalaureate	7286	\$	20,820	\$	20,741	\$ 20,820	\$ 20,820
Staff Dev Math/Reading	7294	\$	55,003	\$	54,794	\$ 52,124	\$ 52,12
Staff Dev English Language Learners	7296	\$	38,074	\$	37,929	\$ 38,089	\$ 38,089
Specialized Secondary Programs	7370	\$	181,275	\$	180,586	\$ 88,239	\$ 88,239
Pupil Retention and Promotion Block Grant	7390	\$	560,863	\$	558,732	\$ 561,075	\$ 561,075
Professional Development Block Grant	7393	\$	626,530	\$	624,149	\$ 626,768	\$ 626,76
Targeted Instructional Improvement Block Grant	7394	\$	523,245	\$	521,257	\$ 462,180	\$ 462,186
School and Library Improvement Block Grant	7395	\$	932,936	\$	929,391	\$ 933,292	\$ 933,29
TOTAL ACCOUNTED FOR IN 0000-8590:		\$	6,545,280	\$	5,821,471	\$ 5,629,267	\$ 5,627,68
TOTAL TIER 3 =						\$ 5,627,682	
TIER 3 PER ADA =						\$ 497.4	

Public Hearing Opened at ______pm
Public Hearing Closed at _____pm

Decision Approved by the Board to act in accord with this recommendation by the following vote:

AYES:
NO:
Certified by the Secretary to the Board of Trustees:

Kelly Staley, Superintendent Date Signed

Public Hearing was held on June 6, 2012 on or about 7:00 P.M. at CUSD DO LCR.

5.1.3. Page 1 of 1

PROPOSED AGENDA ITEM: 2012-2013 Preliminary Adoption Budget						
Prepared by:	Maureen Fitzgerald, Assistant Superintendent, Business Services					
Consent			Board Date	June 6, 2012		
X Information	on					
Discussio	n/Action					

Background Information:

- The 2012-13 Budget has been re-built using the new Escape Business Software including Position Control Budgeting. Accounts have been re-organized to include a Manager code for better budget management, on-line accountability, work flow, and reporting ease.
- Assumptions based on the Governor's May Revision have been used to project two scenario budgets, one with the passage of the Governor's tax initiative in the November 2012 election and one scenario without.

Fiscal Implications

The lack of any new state revenues over several years along with enacted trigger reductions have made a structural deficit a reality. Fund Balance levels grown over the past several years through budget reductions and one-time federal dollars have aided in sustaining the district through tough economic times. This overview will address the level of Fund Balance that remains under each scenario per the Governor's proposed budget and the November tax initiative.

Recommended Action

Review and comment on Preliminary Adoption Budget

PROPOSED AGENDA ITEM:		Board Policy Adoptions/Updates			
Prepared by:	Administrati	on			
Consent		Board Date June 6, 2012			
X Information On	ly				
Discussion/Act	ion				

Background Information

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Education Implications

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.